

Place of work:	Sir John Lowther County Scout Centre.
Hours of work:	Casual basis Flexible to meet the requirements of the Centre this will include evening and weekend working when needed.
Remuneration of role:	£8.91 per hour
Additional information:	None
Purpose of the role:	Responsible for the effective and efficient cleaning of the Sir John Lowther County Scout Centre (County Centre) and preparation of the facilities for customers.
Responsible for:	N/A
Responsible to:	Centre Supervisor

Main Responsibilities:

- ✿ Responsible for the cleaning of all areas of the County Centre including: bedrooms, bathrooms, meeting rooms, kitchen, main hall and office
- ✿ Responsible for ensuring the facilities are prepared for Customers in conjunction with the Centre Supervisor e.g., Bedding, Sheets and Kitchen Equipment
- ✿ Attendance at meetings relating to the County Centre as appropriate.

Note:

The role description reflects the major tasks to be carried out by the post holder and identifies a level of responsibility at which the post holder will be required to work. In the interests of effective working any major tasks may be reviewed from time to time to reflect the changing needs and circumstances. Such reviews and other consequential changes will be carried out in consultation with the post holder. The post holder will also be required to carry out such other duties, as may be within the general scope of the post.

Person Specification

Essential Criteria

- ✿ Excellent interpersonal skills.
- ✿ Previous cleaning or housekeeping experience.
- ✿ Able to work with minimal direction.
- ✿ Able to plan and organise resources, whilst managing own time and workload.
- ✿ Ability to work flexible hours as per business need.
- ✿ Ability to work evenings and weekends as required.